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## FEES AND CHARGES INFORMATION

The 2024 Annual Fee Statement will be issued in January 2024 together with the Option Advice Form. We respectfully request this form be returned to the College by **Friday, 9 February 2024**.

Fees are set considering the anticipated level of State and Australian Government Grants and the cost of all items known to be an integral part of the education of students. For 2024, the College has increased the fees and levies by 1% to reflect increasing costs whilst still providing affordability and accessibility to the educational programs offered by the College.

### Payment of Fees

Each family is issued with an Annual Fee Statement at the beginning of the year, together with an Option Advice Form. The Option Advice Form outlines the methods and frequency of payments available. Enquiries regarding this can be made by making direct contact with the Finance Department by email at [accounts@lumen.wa.edu.au](mailto:accounts@lumen.wa.edu.au) or via the College Office on 93949323.

### Parent Obligations

As a condition of the enrolment of a child at Lumen Christi College, parents undertake to pay all Fees and Charges. The Enrolment Application is a legally binding agreement which commits parents to the ongoing payment of fees due, in return for the provision of a place in the College. Where any unforeseen changes or other circumstances may affect the ability to comply with payment obligations, parents are asked to contact the College to discuss an alternative payment arrangement with the Business Manager. Families who wish to split their account between two parties must provide written advice to the College, signed by both parties, authorising the account to be divided equally [Split Billing Request Form](#). The College will consider the matter on a case-by-case basis.

### Unpaid Fees

While being supportive of families who find themselves in difficult circumstances, the College follows up on all overdue accounts. The College may appoint a Debt Collection Agency or take legal action for the recovery of fees not paid by the due date. Any expenses, costs or disbursements incurred by the College in recovering outstanding monies, including Debt Collection Agency fees, Solicitor's costs and other out of pocket expenses, shall be collected, in addition to the outstanding fees and/or charges. This will be done where reminder notices are persistently ignored, or alternative payment arrangements are not made or maintained with the College to pay overdue accounts. This is to ensure fairness to families who do pay fees. Fee collection will be conducted in line with [CEWA's School Fees Executive Directive](#).

### Student Withdrawal

One (1) Term's notice (10 weeks) in writing to the Principal must be given prior to withdrawal of a student from the College. Failure to complete the [Withdrawal Form](#) may result in a full 10 week fee being charged. Verbal notification is not considered due notice.

# 2024 FEES AND CHARGES SCHEDULE

## Application and Enrolment Fees

	\$
Application Fee	55
Enrolment Acceptance Fee	300

## Annual Tuition and Other Fees

	YEAR 7 \$	YEAR 8 \$	YEAR 9 \$	YEAR 10 \$	YEAR 11 \$	YEAR 12 \$
Tuition	4,126	4,126	4,126	4,126	4,126	4,126
Resources	960	960	960	960	960	960
ICT Levy	288	288	288	288	288	288
Laptop Device	480	480	480	480	480	480
Building Levy (PerFamily)	576	576	576	576	576	576
Parent Voice Levy (PerFamily)	86	86	86	86	86	86
Enrolment Acceptance Fee Credit	-300					
<b>TOTAL</b>	<b>6,216</b>	<b>6,516</b>	<b>6,516</b>	<b>6,516</b>	<b>6,516</b>	<b>6,516</b>

## Additional Subject Levies

	YEAR 9 \$	YEAR 10 \$	YEAR 11 \$	YEAR 12 \$
Outdoor Education	167	253	556	556
Certificate II in Applied Digital Technologies			380	380
Certificate II in Workplace Skills			380	380
Certificate II in Engineering Pathways			380	380
Certificate III in Business				380
Certificate III in Dance			380	380
Certificate III in Engineering Technical			380	380
Certificate III in Music Industry			480	480
Certificate III In Visual Arts				460
Murdoch University Flexitrack				707

## Discounts and Concessions

	Tuition Fee Discount %
First child	0%
Second child	20%
Third child	40%
Fourth and subsequent children	100%

## DISCOUNTS, CONCESSIONS AND FINANCIAL SUPPORT

### Financial Support

Any parent in genuine financial hardship may obtain a Genuine Need Application Form. There are various criteria applicable to the assessment of each application. An application for concession does not mean an automatic reduction in fees. Parents are required to re-apply for consideration on an annual basis. Download a Genuine Need Application Form at [Fees-and-charges](#)

### Family Sibling Discount

Families with two or more children attending the College at the same time receive a discount on the Tuition Fee. This family sibling discount applies only to the Tuition Fee. All other fees and charges will apply in full. Should parents qualify for the Health Care Card Tuition Fee Discount Scheme, the sibling discount will only apply to the Tuition Fee reduced amount.

### Health Care Card Tuition Fee Discount Scheme

Parents holding a current eligible Family Health Care Card or Pensioner Concession Card can apply for the Health Care Card Tuition Fee Discount Scheme sponsored by Catholic Education WA. Discounts do not apply to the Laptop Device, Parent Voice Levy or any other fees and charges or Additional Subject Levies.

A schedule of fees and charges (excluding Additional Subject Levies) for holders of a current eligible Family Health Care Card or Pensioner Concession Card is shown below:

	YEAR 7	YEAR 8	YEAR 9	YEAR 10	YEAR 11	YEAR 12
	\$	\$	\$	\$	\$	\$
Tuition	1,500	1,500	1,500	1,500	1,500	1,500
Laptop Device	480	480	480	480	480	480
Building Levy (PerFamily)	300	300	300	300	300	300
Parent Voice Levy (PerFamily)	86	86	86	86	86	86
Enrolment Acceptance Fee Credit	-300					
<b>TOTAL</b>	<b>2,066</b>	<b>2,366</b>	<b>2,366</b>	<b>2,366</b>	<b>2,366</b>	<b>2,366</b>

Parents must complete the Application Form either in person at the College Administration Office or download a copy of the form at [www.lumen.wa.edu.au/enrolments/fees-and-charges](http://www.lumen.wa.edu.au/enrolments/fees-and-charges). Once completed, please return the form to the College Finance Department with a copy of your current concession card. This can be done in person or via email to [accounts@lumen.wa.edu.au](mailto:accounts@lumen.wa.edu.au). Applications close Thursday, 28 March 2024.

*Please Note:*

1. Families receiving these discounts and concessions are to pay the required College fees by regular direct debit or credit card arrangement if not paying the balance in an immediate lump sum.
2. If the Health Care Card or Pensioner Concession Card expires during 2024, please ensure the College receives a copy of the renewed card. Failure to do so will cancel the concessions applied.

## PAYMENT OF ANNUAL FEES AND CHARGES

The Annual Fee Statement is due and payable in full 14 days after the day of issue.

For those families who *cannot* pay the full fee account by the due date in February, the College offers the following payment arrangements for 2024:

<i>* Please Note: The example of the payment arrangement shown is based on the Annual Fees and Charges for 2024 and does not include any additional fees, charges or applied discounts.</i>	Year 7	Years 8 - 12
2024 Fees Total	\$6,216.00	\$6,516.00
1. Payment by 3 equal instalments due 23 February; 23 May and 23 August 2024.	\$2,072.00	\$2,172.00
2. Payment by 10 monthly instalments commencing February through to November 2024.	\$621.60	\$651.60
3. Payment by 20 fortnightly instalments commencing February through to November 2024.	\$310.80	\$325.80
4. Payment by 40 weekly instalments commencing February through to November 2024.	\$155.40	\$162.90

The payment arrangements noted above are only available via Direct Debit from an Australian Bank account or charged to a Credit Card, unless otherwise approved by the Business Manager.

The final payment is expected by Friday, 22 November 2024. If unpaid at this date, the account will be referred to our Debt Collection Agency, unless prior arrangements have been made with the Business Manager.

[Your completed Option Advice Form needs to be returned to the Finance Department by Friday, 9 February 2024.](#)

## CATEGORIES OF FEES AND CHARGES

### Application Fee

A non-refundable fee of \$55 is payable upon submission of the Application for Enrolment form. This fee does not guarantee an interview or place at the College. Please contact the College Enrolment Officer on 9394 9300 for further enrolment information.

### Enrolment Acceptance Fee

A non-refundable fee of \$300 is payable on acceptance of enrolment for a child at the College. This fee must be submitted with the Enrolment Acceptance form within two weeks of the offer being made. Only on receipt of payment and all required documents received is the enrolment confirmed. The Enrolment Acceptance Fee will be deducted from the first Annual Fee Statement.

### Resources Levy

This levy reflects the programs and resources specific to each respective year cohort. Items included in, but not limited to the Resources Levy, are as follows:

- Badges
- Class Sets
- College Annual
- Competition Fees
- General Educational Resources
- Guest Speakers
- Locker / Padlocks
- Photocopied Resources
- Printing / Copyright Fee
- Retreats
- Some Excursions / Incursions
- Student Accident & School Care Insurance

### ICT Levy

The ICT Levy will include such items as software imaging, licensing, wireless networking, infrastructure updates, specialist ICT laboratories, student management systems, the ICT Help Desk and other direct costs of the program.

### Laptop Device

All students are required to have a laptop device as part of the curriculum. To ensure uniformity and consistent technical specifications, this device is supplied by the College on a rental agreement.

### Building Levy

The Building Levy assists the College to make contributions to new building projects and is also allocated towards the payment of the substantial costs on our Capital Debt.

### Parent Voice Levy

The College collects a levy on behalf of the Parent Voice group to support special projects for the benefit of students.

### Optional Tours

Students will not be eligible to attend optional tours or other such trips, where fees are overdue, and no payment arrangements have been made with the Business Manager.

### Bus Tickets

Students pay for the College Private Bus using funds from their RollCall Account. Parents can add funds via the RollCall App.

### College Instrumental Program

The College Instrumental Program is an optional extra subject available at the College. Fees for the College Instrumental Program will be charged as a separate account and will be charged annually. The right to participate and remain in the program is conditional on all fees being paid in full, or in accordance with an approved payment plan. Information is provided on the College website and enquiries can be made by calling the Administration Office on 9394 9300.

### College Building Fund (Voluntary Contribution)

The College has established a Building Fund to provide financial support for the ongoing development of the College. All current and former families, students and staff, are invited to become contributors to the Building Fund and these contributions are tax deductible. Please note that the Building Fund is distinct and separate from the Building Levy charged to all families.