

Please complete and return this form to the Music Department or [lumenmusic@cewa.edu.au](mailto:lumenmusic@cewa.edu.au)



# PRIMARY INSTRUMENTAL PROGRAM CANCELLATION OF LESSONS

I wish to withdraw my child from Instrumental Tuition and hereby tender my four (4) weeks' notice with effect from the date of this Cancellation Form, or later date otherwise mutually agreed.

## STUDENT DETAILS

Student Surname: \_\_\_\_\_ Student First Name: \_\_\_\_\_

School: \_\_\_\_\_ Year/Class: \_\_\_\_\_

Instrument: \_\_\_\_\_

Name of Music Tutor: \_\_\_\_\_

Reason for Withdrawal: \_\_\_\_\_

\_\_\_\_\_

Does your child hire an instrument from the College?

Yes

No

All College instruments must be returned to the Music Tutor after the final lesson.

\_\_\_\_\_

## PARENT SIGNATURE

Parent Name: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

### **Please note:**

Enrolments may be cancelled with a minimum of four (4) weeks' notice, effective after the Music Administrator is provided with a signed Cancellation of Music Lessons Form.

Where insufficient notice of withdrawal is given, payment equivalent to four (4) lessons from the date the Cancellation of Music Lessons Form is received by the Music Department will be required in lieu.

\_\_\_\_\_

## OFFICE USE ONLY

Date received:

Date removed from tutor list:

Date tutor notified:

Date parents sent email confirmation: