



Position Description: Teacher

Introduction to the College

Established in 1984, Lumen Christi College is a Catholic co-educational secondary school located in the suburb of Martin and serving approximately 1000 students from Years 7 to 12. The College name, Lumen Christi, or *Light of Christ*, reflects our Catholic identity and calls all members of the College community to be a 'light for others', acting as agents of change in creating a more just society. The College is an inclusive, creative learning community centred in Christ and committed to the education of each student in an ever-changing world.

Future Focused Learning

The College Vision for Learning, Discover Together, guides student learning. The College is committed to the pursuit of excellence in every sphere of life. Students participate in a range of faith formation activities, Christian Service Learning, Academic Excellence Programs and Learning Support Programs. Students are encouraged to engage in a range of co-curricular options which include specialist opportunities in the Arts, Sport, Student Leadership and various community-based initiatives. The College has a strong focus on student wellbeing and provides a high standard of pastoral care. Students are encouraged to seek personal excellence and are challenged to discover and develop their talents not only for themselves, but in the service of others.

Teachers are involved in pastoral care duties through their ministry of a Homeroom group and as a member of a House team.

The Online Learning Management System (SEQTA) provides students with course materials and resources. Parents have access to student data including that relating to achievement and pastoral care.

1. Catholic Identity

All teachers assist in the development of the school as a faith community, by ensuring that Christian values are reflected in their attitudes and practice. They also recognise the ecclesial nature of Catholic education by actively contributing to the mission of evangelisation. Teachers must:

- Support the promotion of a Catholic culture, including involvement in prayer and liturgical faith-based experiences
- Support the Catholic values of the College through witness and personal example
- Lead daily prayer in Homeroom
- Respect the uniqueness of individual students and staff
- Create positive relationships with students, based on mutual respect.

Teachers play a significant role in preparing young people to lead full and productive lives. (Australian Professional Standards for Teachers, 2011). To fulfil this role effectively, teachers at the College are required to:

2.1 Know students and how they learn:

- Develop teaching activities that incorporate differentiated strategies to meet the specific learning needs of students across the full range of abilities
- Design and implement coherent, well-sequenced teaching and learning programs, that include engaging learning activities.

2.2 Know the content and how to teach it:

- Discuss ideas with colleagues on current teaching and learning practices
- Demonstrate contemporary subject knowledge
- Support the teaching and learning priorities outlined in the College Strategic Plan

- Use effective strategies to integrate ICT to enhance teaching and learning
- Develop well planned, engaging teaching and learning programs that reflect external requirements eg SCSA
- Incorporate independent & collaborative learning strategies into lessons
- Maintain data regarding students on SEQTA eg attainment, pastoral care, attendance

2.3 Plan for and implement effective teaching and learning:

- Actively support and promote the College Vision for Learning
- Set explicit, challenging learning goals for all students
- Use appropriate teaching strategies to enhance students learning
- Evaluate teaching and learning programs using evidence, including feedback from students and student assessment data, to inform planning
- Display an innovative approach to teaching and learning by embracing technologies and teaching practices that support the development of contemporary skills

2.4 Create and maintain a supportive and safe learning environment:

- Ensure the learning environment is conducive to effective learning
- Support and contribute to the creation of a child safe Catholic school by adhering to the CEWA Child Safe framework
- Adhere to College and CECWA policies and legislative requirements
- Ensure the collection, use and storage of student data is in accordance with the College Privacy Policy
- Adhere to Occupational Safety and Health (OSH) requirements
- Arrive to and leave class on time and ensure students do the same
- Establish inclusive and positive interactions to engage and support all students
- Manage student behaviour effectively by establishing clear expectations and addressing any issues promptly, fairly and respectfully
- Promote the safe and ethical use of ICT in teaching and learning

2.5 Assess, provide feedback and report on student learning:


- Develop, select and use a range of formative and summative assessment strategies to support student learning
- Provide timely, effective and appropriate feedback to students about their achievement in relation to their learning goals
- Participate in assessment moderation activities to support consistent and comparable judgements of student learning
- Use student assessment data to evaluate understanding, identify interventions and modify teaching practice
- Report clearly, accurately and respectfully to students and parents/carers about student achievement
- Fulfil College requirements relating to the marking and recording of student work.

2.6 Engage in professional learning:

- Actively participate in the College Performance and Development Cycle
- Seek constructive feedback to improve professional knowledge and practice
- Participate in professional learning to continually develop expertise
- Actively participate in whole-school professional learning activities
- Actively participate in all Learning Area Meetings.

2.7 Engage professionally with colleagues, parents/carers and the community:

- Be an enthusiastic and organised educator who demonstrates flexibility, a positive outlook, dedication, humour and collegiality
- Establish and maintain a constructive working relationship with all colleagues
- Interact on a professional level in all matters pertaining to College life
- Ensure all documentation and communication is presented in a professional manner which reflects College values
- Attend all Parent/Student/Teacher Interview days and Parent Information evenings, as required

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- Support the extra-curricular life of the College through participation in the extra-curricular program
 - Adhere to the College Code of Conduct and other CECWA policies and College procedures
 - Comply with legislative, administrative, organisational and professional requirements, policies and processes
 - Establish respectful collaborative relationships with parents/carers regarding their child's wellbeing and learning
 - Participate in professional networks and forums to develop practice
 - Meet all deadlines and duty obligations.

3.0 Additional

- Other duties as directed by the Principal or delegate.



Important Information for Applicants

In applying for this position, you will be providing the College with personal information.

Personal information, contained in the application or on your resume, will be collected in order to assess your application. This information may be stored by the College, but will not be disclosed to any third party without your consent.

It is your responsibility to inform nominated referees that you have passed on their contact details and the reason for this. All nominated referees of short-listed candidates will be contacted. Non-nominated referees may also be contacted.

You may seek access to personal information held about you if you are unsuccessful for the position. However, there will be occasions where this is denied. Such occasions would include where access would have an unreasonable impact on the privacy of others.

Application forms and other personal information of unsuccessful applicants will be destroyed on completion of the appointment process, unless you give signed permission for your application to remain on file.

Your application must include the appropriate documentation required for the position. These documents must have been acquired within the last two years.

Contact details for the College:

Lumen Christi College

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