



Genuine Need Application

Annual Application

Financial Hardship

As would be expected in a Catholic College, the provision exists for the possible reduction or deferral of payment of fees when parents find themselves in circumstances of financial hardship. Parents in financial hardship are required to provide supporting documentation (i.e. financial income and expenditure) when a fee concession or extension of credit terms is sought. This documentation is then brought to a panel which will consist of the Principal or delegate and Business Manager.

An application for concession does not automatically mean that a reduction in fees will be given. Each family's situation is addressed individually, with respect and confidentiality, with the view to providing the appropriate assistance. They will then be contacted with the outcome.

Confidentiality

All matters related to fee reductions or inability to pay, are treated confidentially and are restricted to the Principal or delegate and Business Manager.

Please print all information

Date: _____

Parent/Guardian Details

Surname _____ First Name _____
Address _____
Suburb _____ State _____ Postcode _____
Telephone (H) _____ Telephone (M) _____
Mobile _____ Email _____
Occupation _____ Company _____
Full Time Part Time Taxable Income _____

Parent/Guardian 2 Details

Surname _____ First Name _____
Address _____
Suburb _____ State _____ Postcode _____
Telephone (H) _____ Telephone (M) _____
Mobile _____ Email _____
Occupation _____ Company _____
Full Time Part Time Taxable Income _____

Please provide the College with the following documentation relating to your current financial circumstances for all parent/guardians:

- Last 2 payslips
- Copy of the most recent lodged tax return along with Notice of Assessment.
- Statement of Earnings - Centrelink (if applicable)
- Copies of your most recent bank/loan statements
- Any other documentation that you feel may assist with your application

Concession Card

Do you hold a current Family Health Care Card or Pension Concession Card?

Yes No

Card Number: _____

House

Owned Mortgaged Renting

Summary of Monthly Income and Expenditure

Monthly Family Income (After Tax)

Wages	\$ _____
Government Benefits	\$ _____
Family Benefits	\$ _____
Rental Income	\$ _____
Other	\$ _____
Total Monthly Income	\$ _____

Monthly Expenses

Rent/Mortgage Repayments - Primary Residence	\$ _____
Mortgage Repayments - Investment Properties	\$ _____
Credit Card Payments	\$ _____
Other Loan Repayments (Car/Personal)	\$ _____
Food/Groceries and Home Supplies	\$ _____
Utilities - Electricity, Gas, Water	\$ _____
Council Rates	\$ _____
Phone and Internet	\$ _____
Fuel and Vehicle Expenses	\$ _____
Insurance (Home/Car)	\$ _____
Health and Medical	\$ _____
School Fees	\$ _____
Other	\$ _____
Total Monthly Expenses	\$ _____

Net Monthly Income (Income Less Expenses)	\$ _____
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Dependents

Children Attending Lumen Christi College

Name	School Year

Other Dependent Children

Name	School Attending	Age	Fee Per Annum

Reason for seeking possible fee concession

What level of fee assistance are you seeking? (ie partial discount, temporary deduction or deferral)

Please provide any other relevant information

Signed: _____

Date: _____

Office use only - Outcome

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