



Position Description: College Psychologist

Introduction to the College

Established in 1984, Lumen Christi College is a Catholic co-educational secondary school located in the suburb of Martin and serving approximately 1000 students from Years 7 to 12. The College name, Lumen Christi, or *Light of Christ* reflects our Catholic identity and calls all members of the College Community to be a 'light for others', acting as agents of change in creating a more just society. The College is an inclusive, creative learning community centred in Christ and committed to the education of each student in an ever-changing world.

Future Focused Learning

The College Vision for Learning, Discover Together, challenges us to inspire excellence within a welcoming community. We work collaboratively to explore possibilities and empower all to shine. Together we create a connected and supportive learning environment, guided by the Light of Christ.

The College has a strong focus on student wellbeing and provides a high standard of pastoral care. Students are encouraged to discover and develop their gifts and talents not only for themselves, but in the service of others.

Role

This role is suitable for an experienced, committed and caring professional with a genuine desire to support and improve the psychological, emotional, social and learning needs of students. This is a significant role within the College, making a genuine difference to the overall wellbeing of our community.

This role includes counselling, presenting to whole year groups during seminar periods, leading relevant staff professional learning and psychological assessments. This work will be undertaken with due regard for the ethos of Catholic Education and within the guidelines of the Australian Psychological Society Code of Practice. The College Psychologist will support the Principal, the Staff and the College Community in fulfilling the Mission of the College.

Key Responsibilities:

Promoting wellbeing:

- Assist in the development and delivery of Pastoral Care Programs relevant to the age-appropriate needs of specific year groups.
- Deliver professional learning to staff on relevant topics.
- Deliver parent education presentations and courses as required.
- Participate, where appropriate, in the development of policies and procedures, within the area of competence of the psychologist.
- Support the school community in the event of a critical incident.

Assessments:

- Assess the needs of students experiencing learning difficulties as required.
- Administer Psychometric assessments and complete written reports.
- Provide summarised results of Psychological assessments to support funding applications for students with learning needs.
- Communicate results from assessments and interventions to parents.
- Work with the Director of Diversity Education to provide appropriate information to teaching staff to enable them to meet the educational needs of students with learning difficulties.
- Liaise with other key college staff in the case management of applications to the School Curriculum and Standards Authority for special examination consideration for Year 12 students.

Counselling:

- Keep thorough and detailed notes of student counselling sessions.
- Provide assessments and therapeutic interventions to students based on evidence based best practice.
- Facilitate group work in areas that require targeted prevention or intervention such as resilience or grief and loss programs.
- Provide consultative advice and support to parents and staff regarding the psychological, emotional, social and learning needs of students.
- Make referrals and liaise with outside agencies and professionals, when appropriate.
- Attend case conferences with parents, teachers and external stakeholders regarding a student's needs when required.
- Maintain the confidentiality of all clients and work within the accepted and written code of ethical and professional practice, mindful of working within a school context.

General Duties:

- Attend staff meetings as required.
- Attend parent/teacher nights as required.
- Attend transition and orientation days for incoming students.
- Submit and manage allocated budget.
- Maintain and upgrade professional skills relevant to the profession and in consultation with the College Executive Leadership Team (ELT).
- Attend inter-agency meetings as required.
- Undertake other duties as required by the Principal or delegate.

Employment Conditions

Accountability	Principal
Reporting	Deputy Principal – Pastoral Care
Remuneration	This position is covered by The Roman Catholic Archbishop of Perth Non-Teaching Staff Enterprise Bargaining Agreement 2014

EXPERIENCE AND QUALIFICATIONS:**Essential**

- Demonstrate a strong commitment to the ethos of Catholic Education and a willingness to promote and support Catholic values as a member of the Lumen Christi College Community.
- Experience and proven performance in a similar or related role within a school environment or other related working environment.
- Demonstrated effective leadership and strong interpersonal skills.

- A proven ability to work in a collaborative environment.
- Knowledge and experience of contemporary practices in student wellbeing practices.
- A demonstrated ability to assist in the development of community amongst staff, students and parents.
- A proven ability to work in a highly organised manner, including adherence to deadlines and a knowledge of policies and procedures.
- Have, or be willing to acquire, training in specific student-related programs such as: Gatekeeper Training, Suicide Prevention, Positive Education, Mental Health First Aid etc.
- Ability to complete student psychological assessments.
- Appropriate Tertiary qualifications.

Desirable

- Completed CEWA Accreditation relevant to the role.
- An ability to lead and facilitate change within a collaborative and innovative environment.

On appointment, the successful applicant will be required to:

- Have/obtain a current Working with Children Check (WWCC)
- Have/obtain a current Crimtrac Police Clearance
- Undergo Mandatory Reporting Training
- Acquire and/or maintain relevant Accreditation requirements to work in a Catholic School.

Special Conditions:

- Some flexibility of hours may be required to facilitate effective input and involvement in the full scope of this position. This is likely to require the incumbent to attend a range of meetings, case conferences parent meetings, particular College events etc.

Important Information for Applicants

In applying for this position, you will be providing the College with personal information. Personal information, contained in the application or on your resume, will be collected in order to assess your application. This information may be stored by the College, but will not be disclosed to any third party without your consent.

It is your responsibility to inform nominated referees that you have passed on their contact details and the reason for this. All nominated referees of short-listed candidates will be contacted. Non-nominated referees may also be contacted.

You may seek access to personal information held about you if you are unsuccessful for the position. However, there will be occasions where this is denied. Such occasions would include where access would have an unreasonable impact on the privacy of others. Application forms and other personal information of unsuccessful applicants will be destroyed on completion of the appointment process, unless you give signed permission for your application to remain on file.

Your application must include the appropriate documentation required for the position.

Contact details for the College: Lumen Christi College
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